

DOCUMENTS REQUIRED FOR ISSUE OF DUPLICATE SHARE CERTIFICATE: –

1. You will issue public notice in a leading newspaper regarding the loss of the shares giving all the particulars of the share certificates which have been lost/misplaced. This is to inform you that Share Certificate No. _____ for _____ Equity Shares of Polylink Polymers (India) Limited (Regd. Office – Block no. 229-30, Village Valthera, Taluka: Dholka Ahmedabad-387810 held by _____, have been lost. The Share Certificate as such stand cancelled and if any person finds the same, he is hereby requested to return it to the Company.
2. You are requested to furnish us an Indemnity Bond on Rs.200/- Non-Judicial Stamp Paper and an Affidavit on Rs. 100/- Non-Judicial Stamp Paper in the enclosed format. The Indemnity bond including surety and Affidavit has to be affirmed by Notary Public.
3. Proof of Identification and Proof of Address your identification a) Proof of Identification: Copy of the PAN Card (Mandatory) b) Proof of address: Copy of any one document mentioned below duly attested by Special Executive Officer or Notary Public or your Bank Manager: - Election Card, Driving License, Aadhaar Card or Passport or Utility bills like Telephone Bill, Electricity bill & Gas Bill.
4. Proof of Identification and Proof of Address of Sureties
5. Signature Attestation of the Shareholder(s), including that of Joint Shareholder(s) is required to be submitted, in Original.
6. Email ID of shareholder(s),
7. Cancelled Cheque Leaf of Bank Account of shareholder(s).
8. Request Letter for Consolidation of Share Certificates, if no. of lost Share Certificates is more than one.

ADDRESS OF RTA: - M/S MCS Share Transfer Agent Limited F-65, 1st Floor, Okhla Industrial Area, New Delhi-110020 Tel. No.: 011-41406149/50

Email: admin@mcsregistrars.com

INDEMNITY BOND FOR ISSUE OF DUPLICATE SHARE CERTIFICATE

Whereas
I/We _____ (name of the shareholder) jointly with
_____ (name of the first joint holder) &
_____ (name of the second joint holder)
residing at _____ (address of the shareholder) for last---
- years, holding _____ shares of face value of Rs _____ each under folio no
in M/s- _____ (Name of the
Company) issuer Company having its registered office at _____ (Company's
registered office address). The original share certificate(s) in respect of _____ shares as
detailed below has/have been lost/destroyed/misplaced and the same is/are not traceable:

Share Certificate No	Distinctive No		No of Shares
	From	To	

Whereas
I/We have not delivered the said share certificate(s) with the intention of transferring the shares
or pledging them or parted with the said share certificate(s) in any other manner whatsoever.
I/We, therefore, hereby request the issuer Company to issue to me/us duplicate share
Certificate(s) in lieu of the original share Certificate(s).

In consideration of the issuer Company having agreed to issue duplicate share certificate(s) for
the aforesaid shares in my/our name, I/we am/are executing a Indemnity Bond in favour of the
issuer Company.

Upon the issuer Company, having agreed to issue duplicate share certificates for the aforesaid shares, I/we the undersigned applicant(s) hereunder for myself/ourselves, my/our heirs, executors, administrators and assigns do hereby jointly and severally covenant with the issuer Company, its successors and assigns and agree and undertake at all times, save, defend and to indemnify and keep indemnified the issuer Company, its successors and assigns its estate and effects, and its directors, manager, secretary and shareholders and their heirs, executors and assigns from and against all actions, suits, proceedings, accounts, claims and demands, whatsoever for or on account of the said shares or dividends or any part thereof or otherwise in connection with the same, and from and against all losses, costs, claims, actions, demands, risks, charges, expenses, damages and losses arising in any manner whatsoever.

**Name(s) of shareholder(s)
shareholder(s)**

Signature(s) of

1. _____
2. _____
3. _____

In presence of :

Name and address of Witnesses

Signature of Witnesses

Surety

We _____ (name of the Surety No.1) aged
__ years, an Indian inhabitant presently residing at

_____ (residential address of Surety
No.1) know the applicant(s) for last _____ years and having business address at

_____ (official address of Surety
No.1), having PAN Card No. _____ with net assets worth of Rs. _____ and

_____ (name of the Surety No.2)
aged __ years; an Indian inhabitant residing at

(residential address of Surety No.2) know the applicant(s) for last _____ years and having PAN
Card No. _____, business address at

_____ (official address of Surety No.2)
and with the net assets worth of Rs. _____.

We, the undersigned certify that the above facts are true to the best of our knowledge. We bind ourselves as sureties to make good all claims, charges, costs, damages, demands, expenses and losses which the issuer Company, its successors and assigns its estate and effects and its directors, manager, secretary and shareholders may sustain, incur or be liable for in consequence of complying with the request contained above and the issuer Company, its successors, assigns, directors, manager, secretary and shareholders will be entitled to realise all claims, charges, costs, damages, demands, expenses and losses from our persons and our properties, as the case may be.

SURETY 1 :

Name	:	
Annual Salary Income	:	
Name of Employer	:	

OR

Self owned Business Annual Income	:	
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OR

Asset worth of self owned Immovable Property :		
Signature of first Surety	:	

Name and Address of Witness :	
Signature of Witness :	

SURETY 2 :

Name :	
Annual Salary Income :	
Name of Employer :	

OR

Self owned Business Annual Income :	
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OR

Asset worth of self owned Immovable Property :	
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Signature of Second Surety :	
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Name and Address of Witness :	
Signature of Witness :	

Dated this _____ day of _____ 20 _____ :

AFFIDAVIT

I/We _____ (name of the shareholder)
jointly with _____ (name of the first joint holder)
& _____ (name of the second joint holder),
son/daughter of (for first holder) _____ aged ____ years, an
Indian Inhabitant / NRI presently residing at _____
_____ for last _____ years, do hereby
solemnly affirm and declare as under:

1. I/We _____ (name of the shareholder)
jointly with _____ [name of the joint holder(s)]
is/are the registered holder(s) of the Company holding _____ shares under Folio No.
of Rs _____/- each in the Company. Of which original share certificate in respect of
shares as detailed below has/have been lost/destroyed/misplaced and is/are not traceable:

Share Certificate No	Distinctive No From To	No of Shares

2. That _____ (name of the shareholder) jointly
with _____

[name of the joint holder(s)] has/have not sold, transferred, pledged or otherwise disposed off the
said shares.

3. I/We have searched or caused searches to be made for the said share certificate(s), but even
after careful and diligent search, I /We have been unable to trace the same.

4. Since the said share certificate(s) was / were issued, I /We have not sold, mortgaged, pledged
or otherwise encumbered or disposed off the said shares or parted with the possession of the said
share certificates in any manner and the said shares is / are my/ our absolute property to the best
of my/ our knowledge and belief, the said certificate(s) has/ have either been lost or destroyed or
misplaced. In case at any time I / We locate the said Share Certificate(s) or any of them I /We
shall immediately surrender the same to the Company.

5. I have already executed Indemnity Bond for issuing duplicate share certificate(s) in lieu of the
original share certificates for the aforesaid shares held by me/us.

6.I therefore request the _____ (Name of the Company) to issue duplicate share certificate(s) in lieu of the original share certificate(s) for the aforesaid shares

I am executing this declaration to be submitted to the concerned authorities of the Company.

VERIFICATION

I hereby state that whatever is stated herein above are true to the best of my knowledge.

Solemnly affirmed at -----

On this ----- day of ----- 20

(Signature of the shareholder/s)
Deponent

Identified by me

Before Me

Advocate

Notary Public

INSTRUCTIONS :

1. Indemnity Bond including Surety From and Affidavit should be on a Non Judicial Stamp Paper/Franking of Rs 200/-, duly notarised by Notary Public.

2.If the space provided for particulars of share certificates is insufficient, please attach a separate sheet for the same duly notarised.

3.Executor(s) of Indemnity Bond should be witnessed by one person.

4.Two Sureties required to be furnished with two Witness.

5.Witness and Surety have to be different individuals.

6.Each Surety and Witness have to attach an attested copies of PAN Card and proof of address, any one of the following: Ration Card / Election Card / Passport / Latest Electricity Bill / Telephone Bill.

7.Attested copies of Form-16 / acknowledged copy of Annual Return submission / Proof of Payment of Assessment (latest).

8.In case market value of securities of lost share certificate(s) is of more than Rs.50000/-, then asset worthiness of sureties should be certified by a Chartered Accountant.

9.Affidavit should be on Non-Judicial Stamp Paper/Franking of Rs.100/-

10. Affidavit should be notarized by notary public.

Confirmation of Signature of shareholder by the Banker with their official Rubber Stamp Giving the full address of the Bank and the Employee Code number of the official signing this form.

1. Name of the Bank :
2. Full Address of the Bank :
3. STD Code/Telephone No :
4. Type of Account : **Current / SB / HUF / O/D / Others**

5. Name of Account Holder[s]:
- 1)
- 2)
- 3)

6. Address of Account Holder[s] as recorded with the Bank

7. Account Number : _____

8. Signature of the Holder/s

- 1) _____
- 2) _____
- 3) _____

Place:

Date:

Signature Verified as recorded with the Bank

(Sign) _____

Bank Manager :

Emp Code :

Rubber Stamp of the Bank

Code No.

Address: