

DOCUMENTS REQUIRED FOR UPDATION OF BANK DETAILS & EMAIL ID :

1. Written Letter duly signed by the shareholder concerned quoting Ledger Folio Number.
2. Self-Attested copy of PAN Card of Shareholder.
3. Crossed / Cancelled Cheque Leaf of Bank Account of Shareholder.
4. Email ID of shareholder
5. Self-Attested copy of Identity Proof of Shareholder (Copy of any one of the following):-
 - a. Election ID
 - b. Driving License
 - c. Passport
 - d. Electricity Bill
 - e. Water Bill
 - f. Aadhaar Card
6. Signature Verification Certification of Shareholder(s) duly attested by Bank Manager under his / her Name, Designation, Employee Code and Banks' Rubber Stamp of Shareholder's signature by Bank Manager.

ADDRESS OF RTA: - M/S MCS Share Transfer Agent Limited F-65, 1st Floor, Okhla Industrial Area, New Delhi-110020 Tel. No.: 011-41406149/50

Email: admin@mcsregistrars.com